## **Newtown CDC Intake Application**

Please answer all questions & provide all of the information requested. We will review your application & contact you for more information and/or to schedule your meeting with a Homeownership Counselor/Financial Coach.

There is a <u>\$40.00 application processing fee (nonrefundable)</u> due on or before the first meeting; however, in some cases the fee may be waived. We will let you know if you must pay the fee when we call to schedule your appointment. Depending on the program or services you are applying for, you may be required to bring a number of documents to your first meeting; a list of those documents will be provided. *If you are applying for a specific CLT house, <u>do not pay</u> the \$40.00 fee until you have been notified that your application has been accepted.* 

Property you are applying for:\_\_\_\_\_ Completed applications can be submitted by email: newtown@newtowncdc.org, or fax: (480) 517-1490.

Applicant Name (First, MI, Last):						Date:			
Current Address:									
City:			State:			ZIP Code:			
Phone:			Email:						
<b>How should we contact you?</b>				How did you hear about Newtown?					
Race (please check one or more of the following):									
□ American Indian or Alaska Native □ Black or African American □ Native Hawaiian or other Pacific Islander									
□ White □ Asian			□ Other						
Ethnicity (check <u>one</u> ):  Not Hispani	nnicity (check <u>one</u> ): 🗆 Not Hispanic or Latino 🛛 Hispanic or Latino <b>Preferred Language:</b> 🗆 English 🗆 Spanish 🗇 Other								
Gender:		Birthdate:			Disabled?	🗆 Yes 🗆	] No		
If disabled, explain if you have special needs:									
Highest Level of       □ High School/GED       □ Certificate Program       □ AA Degree       □ Some College         Education:       □ BA/BS Degree       □ Some Graduate School       □ Graduate Degree       □ Other									
Any household member a Veteran?  Self Other No Any household member active US Military?  Self Other No						r 🗆 No			
Are you a US Citizen?       Yes       No         Are you a Permanent Resident?       Yes       No									
Marital Status:       Single       Married       Divorced       Separated       Widowed       Domestic Partner									
Household Type:        Single Adult        Married with children        Female-headed single parent        Male-headed single parent									
□ Other □ Married without children □ Two or more unrelated adults									
Number in household: Number of Adults (			(over 18): Number of Childre			<b>ren</b> (under 18):			
<b>Household Members</b> (List and provide information below for all household members). You <u>do not</u> have to enter your own information again. Please add an additional page if you have additional household members.									
again. Trease aud an additional page il you have ad		Relationshi		<b>)</b>	Birthdate				
First Name	Last	t Name		to Applicant	t Gender	(MM/DD/YYYY)	Age		
Are any household members NOT a US Citizen or Permanent Resident?       Yes       No       N/A									

<b>Household Income:</b> LIST all household members with income (including members under 18 if they are receiving payments of any kind) Provide employment history for the last 2 years; full-time or part-time; self-employment; and any other sources of income (SSI/SSDI; child support; alimony, adoption, unemployment; disability compensation, pension, etc.).									
Household Member with Income	Employer or Other Income Source	Occupation	Start Date – End date	Yearly Income before Taxes					
<b>Financial / Credit Information</b> Please tell us if you have a checking account or savings and list current balances. Also tell us if you've had a bankruptcy or foreclosure and provide the dates.									
Checking Account \$ Savings Account \$									
Collections (amount owed)  Summary Bankruptcy/Foreclosure (discharge date)									
\$ Total minimum monthly payment for all debts (credit cards, auto & student loans)									
Are you a first-time homebuyer (have not owned a home during the past three years):									
Current Housing:          □ Rent         □ Section 8 / Public or Subsidized Housing         □ Live with Family/Friend         □ Own Home         □ Other:         □ Other:									
Years at Current Address:	Monthly Rent: \$								
Are you currently working wit	Are you currently working with a lender? 🛛 Yes 🗌 No								
Are you working with another program/agency or FSS? 🗆 Yes 📄 No 🛛 If yes, list agency / case worker:									

I certify that all of the information furnished in this application is true and complete to the best of my knowledge and belief. I understand that any false statements or information can result in a denial of assistance. I understand that my personal information is confidential and will not be shared with anyone without my written consent and authorization.

<u>Disclosure:</u> You are under no obligation to receive, purchase or utilize any other services offered by Newtown, or its exclusive partners, in order to receive housing counseling services. Prior to your appointment with a housing counselor, you will be provided a Disclosure Statement that describes the services provided by Newtown, as well as any exclusive, financial or other relationships between Newtown and any of its industry partners or associates.

[ ] I am submitting electronically and I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature. By typing my name below, I am electronically signing this application form.

**Applicant Signature** 

Date

**Co-applicant Signature** 

Date

Newtown provides accessibility, participation, services and employment for all eligible persons regardless of race, color, religion/creed, national origin or ancestry, sex, age, physical/mental disability, veteran status, genetic information or citizenship.

## CREATING HOPE AND POSSIBILITY



Community Development Corporation | Community Land Trust | HUD Approved Counseling Agency newtowncdc.org 2106 E Apache Blvd, Ste 112, Tempe, AZ 85281 480.517.1589 ph TTY 877.243.2823 English 866.217.3362 Spanish 480.517.1490 fx

